

## **Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220**

---

**From:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220  
**Sent:** Tuesday, January 31, 2017 16:35  
**To:** 'Bill Annand'; Rowe, Kenneth E. CIV USN GTMO  
**Cc:** Yeich, Timothy L. O4 USN GTMO; Novotny, Robert E CIV CNRSE, N3; Jakubec, Carlton J CIV NRSE HQ, N3; Fellows, Robin CIV NRSE HQ, N3; Stacey, Shawn L. CIV USN GTMO; Jerome Best; Mark Strout  
**Subject:** RE: Port Ops Turnover  
**Attachments:** Seaward Notice.PDF  
**Signed By:** ELAINE.FLORENCE@NAVY.MIL

Good afternoon Bill/Jerome  
Attached memo.

Vr,  
Elaine Florence  
Contract Specialist  
NAVSUP/Fleet Logistics Center  
Jacksonville, FL 32212  
Phone: (904) 542-1657  
Fax: (904) 542-1088

In order to improve the level of service we provide to our customers, we ask that you please rate your level of satisfaction with the contracting services provided to you. You may participate in this survey by clicking on the link below and answering a few short questions regarding our service. This survey is for our government customers only.

Click here for the survey: <https://www.neco.navy.mil/contracting/survey.aspx>

-----Original Message-----

**From:** Bill Annand [mailto:BAAnnand@hms-seaward.com]  
**Sent:** Tuesday, January 31, 2017 3:55 PM  
**To:** Rowe, Kenneth E. CIV USN GTMO  
**Cc:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220; Yeich, Timothy L. O4 USN GTMO; Novotny, Robert E CIV CNRSE, N3; Jakubec, Carlton J CIV NRSE HQ, N3; Fellows, Robin CIV NRSE HQ, N3; Stacey, Shawn L. CIV USN GTMO; Jerome Best; Mark Strout  
**Subject:** [Non-DoD Source] RE: Port Ops Turnover

Ken:

Fully understood. We are working diligently now to sign-on crew as quickly as we can. As you know we had a very good turnout on Sunday of the senior and non-senior ferry, tug and other 'boat ops' personnel expressing desire to work for us.

Next update NLT 1700.

Regards,

William H. Annand  
President/COO  
Seaward Services Inc.  
222 Pearl Street, 3rd Floor  
New Albany, IN 47150  
A HMS Global Maritime Company  
Office: (812) 207-2649  
Fax: (812) 207-2648  
Direct: (812) 207-2619  
Mobile: (302) 399-8766  
bannand@hms-seaward.com  
www.hmsgm.com  
www.seawardservices.com

-----Original Message-----

From: Rowe, Kenneth E. CIV USN GTMO [mailto:Kenneth.Rowe@gtmo.navy.mil]  
Sent: Tuesday, January 31, 2017 3:31 PM  
To: Bill Annand <BAnnand@hms-seaward.com>; Jerome Best <JBest@hms-seaward.com>; Mark Strout <MStrout@hms-seaward.com>  
Cc: Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220 <elaine.florence@navy.mil>; Yeich, Timothy L. O4 USN GTMO <Timothy.Yeich@gtmo.navy.mil>; Novotny Robert E CIV CNRSE N3 <robert.e.novotny@navy.mil>; Jakubec, Carlton J CIV NRSE HQ, N3 <carlton.j.jakubec@navy.mil>; Fellows, Robin CIV NRSE HQ, N3 <robin.fellows@navy.mil>; Stacey, Shawn L. CIV USN GTMO <Shawn.Stacey@gtmo.navy.mil>; Rowe, Kenneth E. CIV USN GTMO <Kenneth.Rowe@gtmo.navy.mil>  
Subject: Port Ops Turnover

Bill/Jerome

We are requesting ASAP/Hourly a list of personnel that you will be hiring regarding the Third Party Nationals to ensure that the Port Operations are not interrupted. Please be advised that if there is no other personnel but, your current staff you will still not be able to meet the requirements due to line handlers, etc. We have 3 ship movements Wednesday Feb. 1, 2017.

Please provide soonest at your list of personnel to ensure that all operations are met. i.e. ferry ops, tug ops, ship movements, and line handlers.

V/r

Ken



**DEPARTMENT OF THE NAVY**  
NAVSUP FLEET LOGISTICS CENTER JACKSONVILLE  
P.O. BOX 97  
NAS JACKSONVILLE, FLORIDA 32212-0097

4200  
Ser 224.EF/113  
January 31, 2017


Seaward Services, Incorporated  
Attn: Jerome Best  
222 Pearl Street, 3<sup>rd</sup> Floor  
New Albany, IN 47150

Dear Mr. Best:

Munilla Construction Management, LLC's bid protest was denied by the U. S. Court of Federal Claims on January 31, 2017. Seaward Services, Incorporated is authorized to assume full responsibility of contract performance for Port Operations Support Services at U. S. Naval Station, Guantanamo Bay, Cuba effective 1 February 2017 under Contract N68836-17-C-0001.

If you have any questions, please feel free to contact Elaine Florence, Contract Specialist at (904) 542-1657.

Sincerely,



A. D. WALLACE III  
By direction

## **Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220**

---

**From:** Bill Annand <BAnnand@hms-seaward.com>  
**Sent:** Tuesday, January 31, 2017 16:37  
**To:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220  
**Cc:** Yeich, Timothy L. O4 USN GTMO; Novotny, Robert E CIV CNRSE, N3; Jakubec, Carlton J CIV NRSE HQ, N3; Fellows, Robin CIV NRSE HQ, N3; Stacey, Shawn L. CIV USN GTMO; Jerome Best; Mark Strout; Rowe, Kenneth E. CIV USN GTMO  
**Subject:** [Non-DoD Source] RE: Port Ops Turnover

Thanks Elaine.

William H. Annand  
President/COO  
Seaward Services Inc.  
222 Pearl Street, 3rd Floor  
New Albany, IN 47150  
A HMS Global Maritime Company  
Office: (812) 207-2649  
Fax: (812) 207-2648  
Direct: (812) 207-2619  
Mobile: (302) 399-8766  
bannand@hms-seaward.com  
www.hmsgm.com  
www.seawardservices.com

-----Original Message-----

**From:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220 [mailto:elaine.florence@navy.mil]  
**Sent:** Tuesday, January 31, 2017 4:35 PM  
**To:** Bill Annand <BAnnand@hms-seaward.com>; Rowe, Kenneth E. CIV USN GTMO <Kenneth.Rowe@gtmo.navy.mil>  
**Cc:** Yeich, Timothy L. O4 USN GTMO <Timothy.Yeich@gtmo.navy.mil>; Novotny, Robert E CIV CNRSE, N3 <robert.e.novotny@navy.mil>; Jakubec, Carlton J CIV NRSE HQ, N3 <carlton.j.jakubec@navy.mil>; Fellows, Robin CIV NRSE HQ, N3 <robin.fellows@navy.mil>; Stacey, Shawn L. CIV USN GTMO <Shawn.Stacey@gtmo.navy.mil>; Jerome Best <JBest@hms-seaward.com>; Mark Strout <MStrout@hms-seaward.com>  
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Attached memo.

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Fax: (904) 542-1088

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Cc: Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220 <elaine.florence@navy.mil>; Yeich, Timothy L. O4 USN GTMO <Timothy.Yeich@gtmo.navy.mil>; Novotny Robert E CIV CNRSE N3 <robert.e.novotny@navy.mil>; Jakubec, Carlton J CIV NRSE HQ, N3 <carlton.j.jakubec@navy.mil>; Fellows, Robin CIV NRSE HQ, N3 <robin.fellows@navy.mil>; Stacey, Shawn L. CIV USN GTMO <Shawn.Stacey@gtmo.navy.mil>; Rowe, Kenneth E. CIV USN GTMO <Kenneth.Rowe@gtmo.navy.mil>  
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V/r

Ken

## **Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220**

---

**From:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220  
**Sent:** Wednesday, February 01, 2017 9:16  
**To:** 'Bill Annand'; Jerome Best  
**Subject:** CONTRACT N68836-17-C-0001  
**Signed By:** ELAINE.FLORENCE@NAVY.MIL

Jerome/Bill,

This email acts as a verbal Cure Notice. You are notified that the Government has concerns regarding Seaward's ability to provide the required Port Operations Services for the subject contract. As of right now Seaward Services, Inc. does not have the personnel to meet all of the requirements of the Performance Work Statement. The Government considers Seaward's inability to staff the contract is a condition that is endangering performance of the contract. Therefore, unless Seaward can cure this condition within 10 days after receipt of this notice, the Government may terminate for cause under the terms and conditions of the Contract Terms and Conditions-Commercial Items Clause, FAR 52.212-4(m) Termination for Cause of this contract.

As the Government has an immediate need to continue Port Operations services at U. S. Naval Station, Guantanamo Bay, Cuba, please provide your plan to staff the contract to meet all of the requirements of the Performance Work Statement no later than 10:00 today. If Seaward does not have the staffing to support normal operations, the Government will use the incumbent contractor as a contingency.

Vr,  
Elaine Florence  
Contract Specialist  
NAVSUP/Fleet Logistics Center  
Jacksonville, FL 32212  
Phone: (904) 542-1657  
Fax: (904) 542-1088

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**Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220**

---

**From:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220  
**Sent:** Wednesday, February 01, 2017 16:08  
**To:** 'Bill Annand'; 'Jerome Best'  
**Subject:** RE: CONTRACT N68836-17-C-0001  
**Attachments:** SEAWARD SERVICES INC STOP WORK ORDER.PDF; SEAWARD CURE NOTICE.PDF  
**Signed By:** ELAINE.FLORENCE@NAVY.MIL

Jerome/Bill,  
Please see the attached Cure Notice and Stop Work Order. I will reach out to you to discuss.

Vr,  
Elaine Florence  
Contract Specialist  
NAVSUP/Fleet Logistics Center  
Jacksonville, FL 32212  
Phone: (904) 542-1657  
Fax: (904) 542-1088

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**To:** 'Bill Annand'; Jerome Best  
**Subject:** CONTRACT N68836-17-C-0001

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Vr,  
Elaine Florence



Contract Specialist  
NAVSUP/Fleet Logistics Center  
Jacksonville, FL 32212  
Phone: (904) 542-1657  
Fax: (904) 542-1088

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DEPARTMENT OF THE NAVY  
NAVSUP FLEET LOGISTICS CENTER JACKSONVILLE  
P.O. BOX 97  
NAS JACKSONVILLE, FLORIDA 32212-0097

4200  
Ser 224.EF/115  
February 1, 2017

Seaward Services, Incorporated  
Attn: Jerome Best  
222 Pearl Street, 3<sup>rd</sup> Floor  
New Albany, IN 47150

SUBJECT: STOP WORK ORDER FOR CONTRACT N68836-17- C-0001

Dear Mr. Best:

1. Seaward Services, Incorporated was issued a Cure Notice on February 1, 2017 due to its failure to provide adequate staff to meet all of the requirements of the Performance Work Statement. Seaward's inability to staff the contract is endangering the mission of U. S. Naval Station, Guantanamo Bay, Cuba (NSGB). The Government has an obligation to ensure mission essential Port Operations Support Services are provided at NSGB. Accordingly, the Government intends to extend Munilla Construction Management, LLC's existing contract for the period of February 1, 2017 through February 28, 2017 to ensure no disruption of services.
2. Therefore, in accordance with FAR 52.242-15, you are ordered to immediately stop work for a period of 28 days; however this period can be increased up to 90 days. Cease all performances under the contract to provide Port Operations Support Services until the contracting officer provides written instruction for you to continue.
3. If you have any questions, please contact Elaine Florence, Contract Specialist at 904-542-1657.

Sincerely,

A handwritten signature in black ink, appearing to read "A. D. Wallace III", is written over the typed name.

A. D. WALLACE III  
By direction

## **Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220**

---

**From:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220  
**Sent:** Wednesday, March 01, 2017 17:35  
**To:** 'Bill Annand'; Jerome Best  
**Subject:** RE: Contract N68836-17-C-0001 - Response to Cure Notice  
**Attachments:** Cure Notice Acceptance.PDF; Notice to Cancel Stop Work.PDF  
**Signed By:** ELAINE.FLORENCE@NAVY.MIL

Good evening Bill & Jerome,

The Government has cancelled Seaward's stop work order and accepted your 90 day plan of action and milestones. Please see the attached documents.

Vr,  
Elaine Florence  
Contract Specialist  
NAVSUP/Fleet Logistics Center  
Jacksonville, FL 32212  
Phone: (904) 542-1657  
Fax: (904) 542-1088

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-----Original Message-----

**From:** Bill Annand [mailto:BAAnnand@hms-seaward.com]  
**Sent:** Monday, February 13, 2017 6:13 PM  
**To:** Nelson, Darryl Q CIV NAVSUP FLC Jacksonville, 220; Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220  
**Cc:** Jerome Best  
**Subject:** [Non-DoD Source] Contract N68836-17-C-0001 - Response to Cure Notice

Dear Darryl and Elaine:

Following-up to our conversation earlier, please see the attached documents.

Kind regards,

William H. Annand

President/COO

Seaward Services Inc.

222 Pearl Street, 3rd Floor

New Albany, IN 47150

A HMS Global Maritime Company

Office: (812) 207-2649

Fax: (812) 207-2648

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bannand@hms-seaward.com <mailto:bannand@seawardservices.com>

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DEPARTMENT OF THE NAVY  
NAVSUP FLEET LOGISTICS CENTER JACKSONVILLE  
P.O. BOX 97  
NAS JACKSONVILLE, FLORIDA 32212-0097

4200  
Ser 224 EF/118  
March 1, 2017

Seaward Services, Incorporated  
Attn: Jerome Best  
222 Pearl Street, 3<sup>rd</sup> Floor  
New Albany, IN 47150

Dear Mr. Best:

SUBJECT: GOVERNMENT'S ACCEPTANCE OF SEAWARD'S RESPONSE TO CURE  
NOTICE FOR CONTRACT N68836-17-C-0001

Ref: (a) NAVSUP FLCJ Cure Notice ltr Ser 224.EF/114 of 1 Feb 17  
(b) Seaward's Response Cure Notice ltr 13 Feb 17

NAVSUP Fleet Logistics Center, Jacksonville issued Seaward Services, Inc. a Cure Notice provided for failure to provide adequate staffing to meet the requirements of the performance work statement under Contract N68836-17-C-0001. This letter is to confirm the Government's decision to accept Seaward's 90 day plan of action and milestones (POA&M) provided in their letter as a remedy to cure its failed performance to staff the contract.

If Seaward is unable to staff the contract to assume full responsibility of contract performance on June 1, 2017, the Government may terminate Contract N68836-17-C-0001 for cause under the terms and conditions of the Contract Terms and Conditions-Commercial Items Clause FAR 52.212-4(m), Termination for Cause of this contract.

If you have any questions or need further assistance, please contact Mrs. Elaine Florence at 904-542-1657 or email at [elaine.florence@navy.mil](mailto:elaine.florence@navy.mil).

Sincerely,

  
A. D. WALLACE III  
By direction



**DEPARTMENT OF THE NAVY**  
NAVSUP FLEET LOGISTICS CENTER JACKSONVILLE  
P.O. BOX 97  
NAS JACKSONVILLE, FLORIDA 32212-0097

4200  
Ser 224 EF/119  
March 1, 2017

Seaward Services, Incorporated  
Attn: Jerome Best  
222 Pearl Street, 3<sup>rd</sup> Floor  
New Albany, IN 47150

Dear Mr. Best:

In accordance with FAR 52.233-3 (b), the stop work order issued to Seaward Services, Inc. on February 1, 2017 is hereby cancelled. You are hereby authorized to resume all activities to assume full responsibility of contract performance on June 1, 2017 under Contract N68836-17-C-0001. The Contracting Officer shall issue a modification to the contract to adjust the periods of performance for the Base Period and all Options.

If you have any questions, please feel free to contact Mrs. Elaine Florence, Contract Specialist at 904-542-1657.

Sincerely,

  
A. D. WALLACE III  
By direction

## **Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220**

---

**From:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220  
**Sent:** Wednesday, April 12, 2017 15:59  
**To:** 'Bill Annand'; 'Jerome Best'  
**Subject:** Recruitment and Hiring of On-Base Employees  
**Attachments:** SEAWARD.pdf  
**Signed By:** ELAINE.FLORENCE@NAVY.MIL

Mr. Annand,

The attached letter is a follow-up to your phone call with Mr. Darryl Nelson. Please contact me if you have any questions.

Vr,  
Elaine Florence  
Contract Specialist  
NAVSUP/Fleet Logistics Center  
Jacksonville, FL 32212  
Phone: (904) 542-1657  
Fax: (904) 542-1088

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**NAVSUP FLEET LOGISTICS CENTER JACKSONVILLE**  
**P.O. BOX 97**  
**NAS JACKSONVILLE, FLORIDA 32212-0097**

April 12, 2017

Seaward Services, Incorporated  
Attn: William Annand  
222 Pearl Street, 3<sup>rd</sup> Floor  
New Albany, IN 47150

Subj: RECRUITMENT AND HIRING OF ON-BASE GOVERNMENT OR CONTRACTOR  
EMPLOYEES TO PERFORM ON CONTRACT N68836-17-C-0001

Dear Mr. Annand:

1. Port Operations Support Services at U. S. Naval Station, Guantanamo Bay (NSGB) are vital to the Government due to the critical operational needs of NSGB and must be continued without interruption. The Contracting Officer has received copies of several resignation letters from Munilla Construction Management, LLC (MCM) Foreign National (FN) employees resigning their positions effective April 30, 2017. MCM's Contract N68836-15-P-0627 does not expire until May 31, 2017 and a loss of personnel could cause a major disruption to the daily NSGB operations.
2. Paragraph 1.2.1.4 entitled "Local Labor" at Technical Exhibit 9 as incorporated in the solicitation N68836-16-R-0003 and Contract N68836-17-C-0001 provides that "Recruiting of labor and hiring Government or Contractor on-base employees by offering higher wages or other amenities shall not be permitted. Accordingly, personnel which the Contractor proposes to use, shall be approved by the KO."
3. Any incumbent MCM employee resigning as a result of Seaward's request prior to the expiration of MCM's contract on May 31, 2017 is a violation of Technical Exhibit 9. The Contracting Officer will not authorize any individual that is currently employed by MCM to perform under Seaward's Contract N68836-17-C-0001 prior to the expiration of MCM's contract on May 31, 2017.
4. If Seaward is improperly recruiting any of MCM's employees, you are hereby directed to stop immediately. The Contracting Officer will take appropriate action against Seaward if your firm is in any way poaching MCM's employees in violation of Technical TE-9.
5. If you have any questions, please feel free to contact Elaine Florence, Contract Specialist at 904-542-1657.

Sincerely,

  
Darryl Nelson  
Contracting Officer



## **Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220**

---

**From:** Bill Annand <BAnnand@hms-seaward.com>  
**Sent:** Wednesday, April 12, 2017 16:04  
**To:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220  
**Cc:** Jerome Best  
**Subject:** [Non-DoD Source] Re: Recruitment and Hiring of On-Base Employees

Well received. Response to follow.

Sent from my iPhone

> On Apr 12, 2017, at 3:59 PM, Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220 <elaine.florence@navy.mil> wrote:  
>  
> Mr. Annand,  
> The attached letter is a follow-up to your phone call with Mr. Darryl Nelson. Please contact me if you have any questions.  
>  
> Vr,  
> Elaine Florence  
> Contract Specialist  
> NAVSUP/Fleet Logistics Center  
> Jacksonville, FL 32212  
> Phone: (904) 542-1657  
> Fax: (904) 542-1088  
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>  
> <SEAWARD.pdf>

## **Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220**

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**From:** Bill Annand <BAnnand@hms-seaward.com>  
**Sent:** Thursday, April 13, 2017 14:20  
**To:** Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220; Nelson, Darryl Q CIV NAVSUP FLC Jacksonville, 220  
**Cc:** Jerome Best  
**Subject:** [Non-DoD Source] RE: Recruitment and Hiring of On-Base Employees

Darryl/Elaine:

Please accept this note as further follow-up to my phone call with Darryl yesterday and the subsequent letter, also received yesterday. After an internal review I can confirm Seaward is not hiring any of the employees currently employed by MCM. There is just one individual we intend to hire who had completed his contract with MCM, is in the Philippines, and had no intention of returning to work for MCM.

It is unfortunate that we were unable to retain any of the current workforce.

If you need any further clarification or have any other questions, comments or concerns please do not hesitate to contact me.

Regards,

William H. Annand

President/COO

Seaward Services Inc.

222 Pearl Street, 3rd Floor

New Albany, IN 47150

A HMS Global Maritime Company

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Mobile: (302) 399-8766

bannand@hms-seaward.com

www.hmsgm.cgm

www.seawardservices.com

-----Original Message-----

From: Bill Annand

Sent: Wednesday, April 12, 2017 4:04 PM

To: Florence, Elaine J CIV NAVSUP FLC Jacksonville, 220 <elaine.florence@navy.mil>

Cc: Jerome Best <JBest@hms-seaward.com>

Subject: Re: Recruitment and Hiring of On-Base Employees

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> Vr,

> Elaine Florence

> Contract Specialist

> NAVSUP/Fleet Logistics Center

> Jacksonville, FL 32212

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